

Friday 3rd May 2024 at 13:00

Via a Zoom Video Call

1. President's Opening Address

- 1.1 Andy Carr, the President in the chair, welcomed all members in attendance.
- 1.2 The President advised that no Agenda items had been received from membership so the Annual General Meeting would proceed as per the published Agenda.
- 1.3 The President stated that there were several agenda items which required a vote. All documents required had been distributed via email and were accessible via the IExpE website. For members without a registered email address, postal copies had been provided. A total of 15 votes had been received from membership prior to the closing date. Members in attendance at the Annual General Meeting who had not already pre-registered a vote totalled 8, making the total number of voting members 23.

2. Apologies

- 2.1 Apologies have been received from Mark Hardman and Martin Underwood.

3. Minutes of the 49th Annual General Meeting held on 5th May 2023

- 3.1 The President invited comments from those present on the draft minutes of the 49th Annual General Meeting.
- 3.2 No comments were received from those present. Acceptance of the minutes as drafted was proposed by Tony Slate and seconded by Emma Willes.

3.2.1 Votes received from members present and pre-registered votes:

For - 22

Against – None

Abstain – 1

Motion to accept the minutes of the 49th Annual General Meeting – carried.

4. Annual Report for year ending 31st December 2023

- 4.1 The President provided a verbal overview of activities throughout 2023.
- 4.2 The President stated that the past year had again seen growth for IExpE, and in particular an increase in Fellows and Technical members.



4.3 The President advised that good engagement had been received via social media and also at events during 2023 such as Members Weekend and the Dynamite Dinner. The introduction of monthly networking events hosted by IExpE Corporate and Company members had also been well received with excellent engagement across the country and the industry.

4.4 The President stated that looking at the year ahead it was excellent to see a more diverse IExpE Board with the increase of women board members.

4.5 The President advised that it was also good to see engagement with training providers continue to grow.

5. To receive and consider the Statement of Accounts for the period ended 31st December 2023

5.1 The President invited comments on the Statement of Accounts for the period ended 31st December 2023.

5.2 No comments were received from those present. Acceptance of the statement of accounts for the period ended 31st December 2023 was proposed by Frank Smith and seconded by Steve Roberts.

5.2.1 Votes received from members present and pre-registered votes:

For – 23

Against – None

Abstain – None

Motion to accept the Statement of Accounts for year ended 31st December 2023 – carried.

6. To approve the Special Resolution to replace the existing Constitution of the Institute

6.1 The President invited comments on the Special Resolution, draft updated Constitution and explanatory note.

6.2 No comments were received from those present. Acceptance of the Special Resolution was proposed by Emma Willes and seconded by Tony Slate.

6.2.1 Votes received from those present and pre-registered votes:

For – 22

Against – 1



Abstain – None

The motion to approve the Special Resolution to replace the existing Constitution of the Institute – carried.

7. Annual Report on activities for year ending 31st December 2023

- 7.1 The Executive Officer, Dave Welch, provided an update to membership on activities by the delivery of the usual PowerPoint presentation.
- 7.2 IExpE Structure: The IExpE office team has grown over the past year with the team now consisting of 6 full time employees based in the Stafford office, together with John Veasey the IExpE Technical Author and Auditor who continues to remote work. Dave Welch advised that there was a large amount of work being managed by the office team which should be recognised.
- 7.3 Finance: The Accounts prepared for the previous year have been circulated and show a positive and strong position. Dave Welch advised that the 50th Anniversary celebration event was due to take place on 22nd May which has a cost element, and plans for Fulmination 2025 were underway. Dave Welch stated that the term of the Lease on the current business premises had another 2 years and consideration of long-term aspirations in terms of IExpE office location and ownership of premises was something currently being looked at.
- 7.4 Marketing: Social media analytics continue to increase and grow.
- 7.5 Membership: Dave Welch advised that a drop in the number of Technical members for 2024 was recorded as a result of a number of Technical members upgrading their membership to Member.
- 7.6 Professional Registration: Registrant numbers continue to grow. Dave Welch stated that there are a large number of applications currently in the system and enquiries being received. IExpE were currently looking at ways to increase the current small number of assessors.
- 7.7 Education and Training: Dave Welch advised there were several training centres around the UK currently delivering courses. Each training centre is audited and reviewed annually.
- 7.8 Accredited Trainer: Dave Welch stated that this was slowing moving forward with a recent increase in the number of Accredited Training Managers.



- 7.9 Events: Dave Welch emphasised the need to ensure that there were sufficient events to cater for all sectors of membership, the introduction of monthly networking events hosted by IExpE Corporate and Company members were providing members with the ability to access events from all sectors. In addition, Dave Welch advised that the main events in the IExpE event's calendar are Fulmination, Members Weekend and the Dynamite Dinner.
- 7.10 No questions were received on the annual report of activities.

8. Closing Remarks

- 8.1 The President advised that this would be his last official duty as IExpE President and stated it had been a privilege to lead IExpE for the last 4 years and thanked the IExpE office team for their support and efforts. The President, Andy Carr then introduced the new IExpE President, Martyn Sime.
- 8.2 Martyn Sime recorded his thanks to Andy Carr for his commitment to the sector and IExpE over the last 4 years and the huge contribution made. Martyn Sime thanked everyone who had joined the Annual General Meeting.

Meeting closed 14.08