

EFEE

European Federation of Explosive Engineers

Information for organisers of EFEE World Conferences on Explosives and Blasting



EFEE World Conferences on Explosives & Blasting

EFEE conferences are a vital part of EFEE operation and economy

- They offer the most important benefits to our members
- They offer excellent learning, networking and marketing opportunities
- The economy of EFEE is dependent on profit from conferences
- They have become <u>one of the internationally most important, popular</u>
 <u>and recognized trade events within our branch</u> (example video)
- It is a significant honour, opportunity and task to arrange a conference together with EFEE
- We are looking forward to your application!



Conferences so far

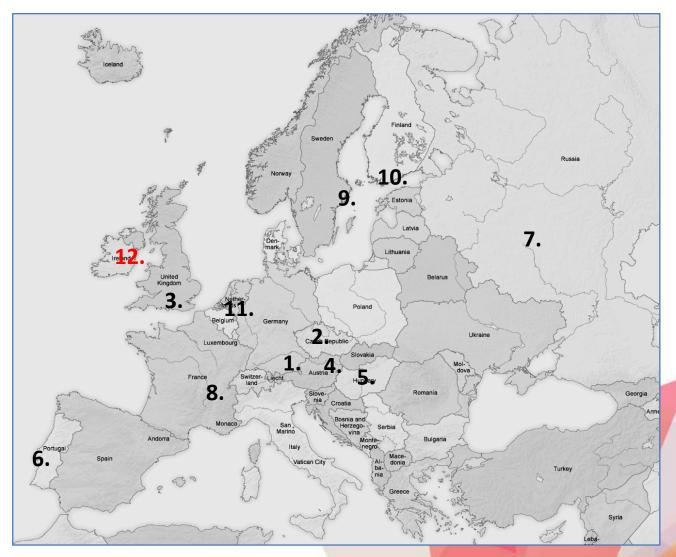
- 2000 1st, Munich, Germany
- 2003 2nd, Prague, Czech Republic
- 2005 3rd, Brighton, UK
- 2007 4th, Vienna, Austria
- 2009 5th, Budapest, Hungary
- 2011 6th, Lisbon, Portugal
- 2013 7th, Moscow, Russia
- 2015 8th, Lyon, France
- 2017 9th, Stockholm, Sweden
- 2019 10th, Helsinki, Finland
- 2022 11th, Maastricht, Netherlands
- 2023 12th, Dublin, Ireland







Conferences so far



Current member nations which have not held a conference so far are:

- Belgium
- Bulgaria
- Denmark
- Estonia
- Ireland (2023)
- Italy
- Norway
- Poland
- Romania
- Slovakia
- Spain
- Switzerland
- Turkey
- Ukraine



Outcome of last 3 conferences

Attendees	Stockholm 2017	Helsinki 2019	Maastricht 2022*	
Exhibitors	58	55	35	
Exhibitor reps	165	159	125	
Conference	315	326	240	
People totally	480	485	365	
Workshop	75	62	53	
Drinks reception	4 00	485	400	
Gala dinner	308	337	222	

^{*}Maastricht conference was the first after outburst of Covid



Application process

- EFEE Council decides (based on a vote) where conferences are held
- Council asks for applications from member nations every 3-5 years, usually approximately 3-5 years before first free slot is available
- Since preparing a good application is demanding, the Council sometimes decides to issue several (2-3) conferences at one time, so that all good applicants get a slot in the future
- Next conference slots are issued in May 2023 Council meeting when at least 2025 & 2027 conferences are planned to be issued
- The EFEE conference organiser supports your application
- The present EFEE conference organiser has successfully organised 8 conferences for EFEE which guarantees experience and understanding of all requirements



Application

- A successful application includes presentations of:
 - proposed country & city in a nutshell
 - venues for the conference, welcome reception and gala dinner
 - preliminary plan for a work shop, excursions or other possible pre- and post-conference activities
 - conference hotel(s)
 - logistics (airport-hotel-all activities)
 - preliminary budget
 - optional promotional video about the country, city and venue
 - Why this applicant is the best venue for a future EFEE conference!



Selection of venues

- The venue city should have an international airport within 50 km, with direct and easy logistics from the airport to the city and the conference venue and hotel
- Preferred location for the conference venue is in or close to city center
- The venue should have at least one major hotel very close to it.
- The main hotel should be of high quality preferably with **** rating and 200-350 Bedrooms. It should also have a good breakfast and dinner restaurant.
- Another hotel of a different quality and price level within walking distance is a bonus
- The conference center should have:
 - two meeting rooms which hold minimum of 100 delegates each
 - exhibition area for minimum of 60 booths and has a floor area of min 2000 m²
 - min. 4 additional small meeting rooms to rent out
 - areas suitable for catering lunch and coffee
- The venue for gala dinner should be especially attractive and capable of hosting a minimum of 200-250 guests with an area for entertainment
- There should also be a venue for a welcome drink reception (unless the exhibition area is used) which holds a minimum of 350 people and allows speeches and catering



Preparation of the event

- This is how a conference looks like (video)
- Preparation of a conference includes (co = conf. organiser, NA = nat. association, TC = tech. committee)
 - Finding and contracting all venues, hotels and facilities (CO & NA assists locally)
 - Preparation of Call for Papers & 2nd Circulars (CO, TC assists)
 - Production of promotional conference video (CO & NA)
 - Marketing activities internationally (CO) and nationally (NA)
 - Selection of catering to all events (CO & NA assists locally)
 - Contracting all necessary logistics (CO)
 - Preparation of pre- and post-conference events like workshop & excursions (NA/EFEE & CO)
 - Selection of papers and preparation of program (TC & CO)
 - Finding of sponsors and exhibitors (CO, NA/EFEE assists locally)
 - Selection, purchasing and transportation of all conference merchandise (CO)



Conference week schedule

Conference week follows normally this scheduling

EFEE Conference week schedule

	Th	Fr	Sa	Su	Мо	Tu	We
Morning		EFEE Committee meetings	EFEE Council meeting	Workshop	Exhibition & technical lessons	Exhibition & technical lessons	(Optional
Afternoon	(EFEE Council & Board	EFEE Board meeting	(Conference delegates	(Exhibition & conference set up)	Exhibition & technical lessons	Exhibition & technical lessons	Excursion)
Evening	arriving)		arriving)	Welcome Drink Reception	Gala dinner		



Holding the conference

- Holding the conference is where everything sums up and the final success refines
 - EFEE administrational meetings are held prior to the conference, possibility for national association to meet with EFEE council
 - Workshop usually starts the conference, local sites are often visited
 - Conference organiser manages set up of exhibition, registration desk and meeting rooms and catering for all breaks
 - Welcome drinks reception kicks off the conference, possibility for national representatives to participate in opening speeches
 - Opening speech starts technical sessions, opportunity for local professionals to present their science and success stories internationally and to listen to international presenters
 - Gala dinner is an opportunity to present national delicacies and entertainment to international quests
 - Post-conference tours are an opportunity to present national industry to international quests



Requirements to success

- All success requires commitment and some hard work
 - National associations should appoint 2 responsible persons to assist in organising of the conference, one of them must be available at all times to:
 - All conference committee meetings and meeting with conference organiser
 - Accompany and assist conference organiser locally during his visits
 - Help CO locally in all necessary local leg work & knowledge and language
 - Help CO find and outsource all that is required locally (hotels, venues, entertainment, logistics, site visits, contacts, etc.)
 - The project can last several years from start to finish, for example:
 - Year1: Preparation of proposal, finding of venues etc., making of the proposal
 - Year2: Production of the promotional video, final selection of venues
 - Year3: Contracting of venues, catering, logistics, entertainment etc. Marketing of event
 - Year4: Marketing of the event, preparation of workshop & post-conference tours, supporting CO in final arrangements like logistics locally
 - Minimum time required is 2 years



Opportunities for national associations

- Organising an EFEE Conference offers significant opportunities for national association and industry
 - Profit share which will increase the more responsibility and work you bear
 - The CO has a separate agreement with the NA hosting the conference whereby,
 the NA receives a share of the profit generated from sales from the participation of sponsors, exhibitors, and delegates from, within their country.
 - The NA can get a share of profit from Sunday Workshop and excursions. The NA share depends on how much responsibility the NA carries in organizing work and can vary between 0-100%.
 - National industry can showcase and market their knowhow, products and services efficiently to the international audience by taking part in presentation of technical papers, exhibition and/or sponsoring of the event.
 - The NA and industry can network efficiently with the international industry, suppliers, clients and experts during the conference



10th WORLD CONFERENCE HELSINKI 2019

Scandic Marina Congress Center, Helsinki - 15th - 17th September 2019

- Largest conference so far (video)
- Workshop and site tour to underground Helsinki
- Technical papers + 60 selected by Technical Committee
- Exhibitors > 55 booths sold
- Over 485 visitors in total
- 11 Corporate Sponsors
- Cooperation with other large bodies
- Post conference technical excursion to a dynamite factory
- Magnificent Gala dinner on an island incl. fireworks



11th WORLD CONFERENCE Maastricht



15th - 17th May 2022 | MECC, Maastricht, Netherlands















Thank you and good luck with your conference application and organizing www.efee.eu

