

**Friday 30<sup>th</sup> April 2021 at 13:00**

**Due to Covid-19 restrictions the Annual General Meeting took place via a Zoom Video Call**

**1. Welcome**

1.1 Andy Carr, the President in the chair, welcomed all members in attendance.

**2. Apologies**

2.1 No apologies were recorded.

**3. Minutes of the 46th Annual General Meeting held on 1<sup>st</sup> September 2020**

3.1 The President invited comments on the draft minutes of the 46th Annual General Meeting.

3.2 No comments were received from those present. The minutes as drafted were proposed by Tony Slate and seconded by Ian MacDonald-Watson. No abstentions received.

**4. Annual Report for year ending 31<sup>st</sup> December 2020**

4.1 The President was pleased to report progress and growth over the course of 2020 despite the restrictions and difficulties encountered because of the ongoing Covid-19 pandemic.

4.2 In particular, the President stated that this can be demonstrated through increasing membership and endorsed training centres, greater influence in the UK and beyond, and the professional recognition of explosives engineers.

4.3 The President stated that the Institute had continued to provide support to its members during 2020 by hosting many virtual online events.

**5. To receive and consider the Statement of Accounts for the period ended 31<sup>st</sup> December 2020**

5.1 The President invited comments on the Statement of Accounts for the period ended 31<sup>st</sup> December 2020.

5.2 No comments were received from those present.

5.3 The Statement of Accounts for the period ended 31<sup>st</sup> December 2020 were proposed by Ken Cross and seconded by Tony Slate. No abstentions received.

**6. Annual Report on activities for year ending 31<sup>st</sup> December 2020**

6.1 The Executive Officer, Dave Welch, provided an update to membership on activities.



- 6.2 IExpE Structure: All work streams flow from the IExpE office centrally with the support of volunteers.
- 6.3 Cashflow: A new system has been introduced for new members, with renewals falling due on the membership approval date annually. This change will allow for a more consistent cashflow line. This will also be assisted by an increase in business streams with various educational outputs, CSCS cards, training centres, guidance documentation.
- 6.4 Finance: A financial saving will be made with the surrender of the Lease on Unit 2. New work practices which have been introduced because of Covid-19 have resulted in the premises no longer being viable and not providing membership with any benefit.
- 6.5 Membership: Year on year growth can be seen. A new membership approval process has been introduced with membership applications all being dealt with in-office. Approximately 5 new applications are being approved each week.
- 6.6 Marketing: All social media followers, impressions and likes evidence considerable growth which is vital to the aspiration of increasing reach. Defence is currently the largest sector.
- 6.7 Journal: The Journal has undergone a change in design and production, with significant costs being saved. Excellent feedback has been received.
- 6.8 Education and Training: 16 organisations are currently utilising the endorsement programmes, with others utilising bespoke arrangements. Discussions have taken place with several organisations who wish to access education and training mechanisms that the Institute have available. Apprenticeship work is continuing and the L2 Certificate in Explosives Operations continues to move forward with Open Awards.
- 6.9 Dave Welch stated there was a large amount of work being undertaken by the office team with the support of a small group of volunteers, particularly with regard to Professional Registration. For those wishing to assist and volunteer a new system was being introduced with pre-defined commitments being set out to avoid IExpE being unable to meet deliverables.
- 6.10 No questions were received on the presentation of activities for 2020. The update on activities and annual report provided by the President were proposed by Tony Slate and seconded by Ken Cross. No abstentions received.

## **7. Closing Remarks**

- 7.1 The President thanked Dave Welch for the update on activities and reiterated the requested if anyone wished to become involved as a volunteer to contact the IExpE office.



7.2 The President thanked all members for their attendance and closed the Annual General Meeting.

Meeting closed 13:42