

**INSTITUTE OF EXPLOSIVES ENGINEERS**

**Registration Application**

**PRIVATE AND CONFIDENTIAL WHEN COMPLETE**

**This form has been designed to be completed electronically. If choosing to complete by hand, please use black ink and write clearly.**

**All fields are mandatory, please complete all fields to avoid any delay in processing your application.**

**Please return this completed form and return to Institute of Explosives Engineers**

<b>FOR OFFICE USE ONLY</b>		<b>FOR OFFICE USE ONLY</b>	
Non-refundable fee received .....		Date Received.....	
Date: .....		Date forwarded to Review Panel.....	
<b>REGISTRATION DETAILS</b>			
Please tick the section of the Register for which you wish to apply:			
<input type="checkbox"/> CEng <input type="checkbox"/> IEng <input type="checkbox"/> EngTech			
<b>PART 1 – PERSONAL DETAILS (please print)</b>			
Title		First Name	
Surname		DoB	
Other Names		Post Nominals	
First Line of Address		County/State	
Post Code		Country	
Preferred Telephone Number		Email	
IExpE Membership No			
<b>Employer Details</b>			
Name of Employer			
Company Address			

Telephone No		Email	
<b>MEMBERSHIP OF OTHER PROFESSIONAL INSTITUTIONS AND SOCIETIES</b>			
Membership of			
Date of Membership			
Grade & Member No			

**PART 2 – EDUCATION, Further Learning and Qualifications**

**Education:** You must give details of:

- All further or higher academic qualifications e.g., MEng, BEng, MSc, HNC
- Any formally assessed work-based learning.

Please provide a copy of your further or higher education certificate(s) with your application. These must be signed by your Proposer as a true copy of the original.

Start Date MM/YY	End Date MM/YY	Course / Qualification	Educational Establishment	Classification / Grade	FT/PT/SW/ Distance Learning

**Additional Qualification or Distinctions**

College / Institute / Society	Dates	Qualification / Distinction	Subjects

**Publications:** Please list any reports, papers and patents published in your name.

Title & Reference	Date

**PART 3 – INITIAL PROFESSIONAL DEVELOPMENT AND EXPERIENCE**

Please list commencing with present date.

Item No	From MM/YY	To MM/YY	Name & address of employer, position held & nature of work	Description of duties & responsibilities, plus details of any structured training undertaken.

<b>PART 4 – PRESENT EMPLOYMENT (Please include organisational chart)</b>	
Employer	
Address & Telephone	
Date joined	
Position held & Grade (if applicable)	
<p>Please specify your present duties and responsibilities e.g., by indicating to whom you are responsible and the number and type of persons for whose work you are responsible. An indication of your knowledge and its application to engineering would be helpful. It is recommended that you show an organisation chart of how your role fits into your organisation, annotated with professional registrations held by role-holders.</p>	

**PART 5 – REFERENCES (To be completed by the Proposer and Seconder)**

The Proposer and Seconder must be familiar with your Technical work and normally should be a registrant with the Engineering Council. The Proposer and Seconder must be familiar with the Engineering Council competency requirements for registration and may be called upon to justify their judgment as to how well your experience meets those competencies.

IExpE reserves the right to enter into private correspondence with Proposer/Seconder and to request further information or evidence of claims

**PROPOSER**

Name		Address	
Post Code		Telephone	
Email		DoB	
Membership of Engineering Institution(s) (if applicable)		EC Registration type (if applicable) e.g., CEng, IEng	
Membership Number (if applicable)		EC Registration Number (if applicable)	

In what capacity do you know the candidate and their work?

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I have known the applicant personally for..... years. I believe that the information given on this form is true and accurate. I propose and recommend the applicant for Registration. I have read and understood the criteria in the Engineering Council UK Standard for Professional Engineering Competence (UK-SPEC) Visit [www.engc.org.uk](http://www.engc.org.uk) to download a copy.

Signature	
Date	

Seconded			
Name		Address	
Post Code		Telephone	
Email		DoB	
Membership of Engineering Institution(s) (if applicable)		EC Registration type (if applicable) e.g., CEng, IEng	
Membership Number (if applicable)		EC Registration Number (if applicable)	
In what capacity do you know the candidate and their work?			
I have known the applicant personally for..... years. I believe that the information given on this form is true and accurate. I propose and recommend the applicant for Registration. I have read and understood the criteria in the Engineering Council UK Standard for Professional Engineering Competence (UK-SPEC) Visit <a href="http://www.engc.org.uk">www.engc.org.uk</a> to download a copy.			
Signature			
Date			

**PART 5 – (CONTINUED)**

IExpE reserves the right to enter into private correspondence with the additional referees and to request further information or evidence of claims

**ADDITIONAL REFERENCE 1**

Name		Address	
Post Code		Telephone	
Email		DoB	
Membership of Engineering Institution(s) (if applicable)		EC Registration type (if applicable) e.g., CEng, IEng	
Membership Number (if applicable)		EC Registration Number (if applicable)	

In what capacity do you know the candidate and their work?

I have known the applicant personally for..... years. I believe that the information given on this form is true and accurate. I propose and recommend the applicant for Registration. I have read and understood the criteria in the Engineering Council UK Standard for Professional Engineering Competence (UK-SPEC) Visit [www.engc.org.uk](http://www.engc.org.uk) to download a copy.

Signature

Date



ADDITIONAL REFERENCE 2			
Name		Address	
Post Code		Telephone	
Email		DoB	
Membership of Engineering Institution(s) (if applicable)		EC Registration type (if applicable) e.g., CEng, IEng	
Membership Number (if applicable)		EC Registration Number (if applicable)	
In what capacity do you know the candidate and their work?			
I have known the applicant personally for..... years. I believe that the information given on this form is true and accurate. I propose and recommend the applicant for Registration. I have read and understood the criteria in the Engineering Council UK Standard for Professional Engineering Competence (UK-SPEC) Visit <a href="http://www.engc.org.uk">www.engc.org.uk</a> to download a copy.			
Signature			
Date			

**PART 6 – STATEMENT OF COMPETENCES**

Please complete one of the “Statements of Competences” forms for the grade of registration (CEng, IEng, EngTech) that you are applying for and return with the rest of this form.

**PART 7 – REGISTRATION FEES**

IExpE publish the fees associated with Professional Registration via their website at [www.iexpe.org](http://www.iexpe.org)

If you have any questions, please contact the Professional Registration Team by email ([vickihall@iexpe.org](mailto:vickihall@iexpe.org))

**PART 8 – CANDIDATE DECLARATION**

I hereby agree, if elected, to be bound by the Memorandum & Articles of Association & By-Laws of IExpE insofar as they affect registration, either as they exist now or as they may be altered from time to time.

I declare that I will comply with CPD requirements as laid down by IExpE. I declare that I have completed CPD during the last 12 months and if requested will submit evidence of CPD activities.

I confirm I understand that the information contained in this form will be processed in accordance with the Data Protection Act and associated GDPR principles. I also understand that my data will be passed to Engineering Council for the purpose of registering me.

I declare that the statements I have made on this form are true to the best of my knowledge.

Signature	Date
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**Please submit this completed form, along with the completed competence statement, photographic proof of identity and where applicable, copies of degree certificates to IExpE by email: [vickihall@iexpe.org](mailto:vickihall@iexpe.org), or by post Ground Floor, Unit 1, Greyfriars Business Park, Frank Foley Way, Stafford, ST16 2ST.**

[www.iexpe.org](http://www.iexpe.org)

For additional information, email: [vickihall@iexpe.org](mailto:vickihall@iexpe.org)