

[Company]

[1<sup>st</sup> line address]

[2<sup>nd</sup> line address]

[City]

[Postcode]

30<sup>th</sup> March 2017

Dear Sir/Madam

**Re: Register interest for providing a level 2 basic explosives knowledge course**

I write to you to offer an invitation for your company to register its interest in providing a new training course initiated by the SSSG.

What is the SSSG?

The SSSG, or Sector Skills Strategy Group, comprises of a multitude of companies and institutions from the defence and explosives sectors. Its main objective is to attract and retain a skilled work force in the UK.

The Course

The SSSG identified a requirement for a basic explosives knowledge training course. It tasked the Education & Training Expert Working group (underneath the SSSG) to develop the basis for a new course. The working group is made up of internal trainers and subject matter experts from across the explosives industry.

This requirement consists of 8 modules that would be provided at a level 2 standard. The requirement has been endorsed by the SSSG and its member companies and is designed to ensure a common approach across the sector. It is envisioned that training would have common elements that could be used in training any individual but there is company specific information that would need to be provided to run a course.

Training would be provided in a professional manner and be endorsed by the Institute of Explosives Engineers (IExpE) as demonstration of competency and professionalism. Information regarding endorsement can be found on the IExpE website or by contacting [christunstall@iexpe.org](mailto:christunstall@iexpe.org).

The Institute will publicise and link to providers offering endorsed training created from this requirement on its website as well as in further discussion with the SSSG and its representatives.

**Web:** [www.iexpe.org](http://www.iexpe.org)

**Email:** [vickihall@iexpe.org](mailto:vickihall@iexpe.org)

**Tel:** 01785 594136

**Post:** Ground Floor, Unit 1, Greyfriars Business Park, Frank Foley Way, Stafford, ST16 2ST



Registering interest

I would appreciate if you could firstly express potential interest via email to [christunstall@iexpe.org](mailto:christunstall@iexpe.org).

The second stage would be to provide a scoping document, explaining likely durations, locations, number of trainees etc. which will be defined later.

Finally, the Institute would seek to endorse the course to allow it to be selected by SSSG members (and others) and contracted as required.

Yours faithfully

**Andrew Carr**  
**Education and Training**  
**Institute of Explosives Engineers**